

**City of Burbank Parks and Recreation Department
2021-2022 PARK PERMIT FEE SCHEDULE
4 HOUR PERIOD RESERVATION PERIOD**

Updated: 5/25/2021

PARK RESERVATION

RESIDENT FEE *Documentation Required				
Group Size	*Fee	Additional Hours	Cleaning Deposit	Insurance
1 -- 50	\$ 80	\$ 20	\$ 100	Depends on type of event
51 -- 100	\$ 100	\$ 25	\$ 100	Depends on type of event
101 -- 150	\$ 120	\$ 30	\$ 200	Required
151 -- 199	\$ 140	\$ 35	\$ 200	Required
**200 -- 250	\$ 160	\$ 40	\$ 200	Required
**251 -- 300	\$ 180	\$ 45	\$ 200	Required
**301 -- 400	\$ 200	\$ 50	\$ 200	Required

ROBERT GROSS PARK RESIDENT FEE *Documentation Required				
Group Size	*Fee	Additional Hours	Cleaning Deposit	Insurance
1 -- 400	\$ 500	\$ 125	\$ 400	Required

Alcohol is **PERMITTED**. For alcohol permit, need: 1. Letter of Intent 2. Insurance Cert w/Additional Insured Endorsement indicating use of alcohol 3. One Day Alcohol permit (forms provided by Admin).

RESIDENT BMX BIKE/SKATE PARK RENTAL FEE 35 PEOPLE MAX * Documentation Required				
Time	*Fee	Additional Hours	Cleaning Deposit	Availability
2 Hours Min	\$ 150	\$ 50	\$ 100	Sat 9am-12pm & 6pm-9pm Sun 9am-12pm
3 Hours Max	\$ 200	Not Available	\$ 100	

All skaters must be registered or must provide a signed waiver and be submitted to Valley Skate Park on the day of event (forms provided by Admin).

BALLFIELD RESIDENT FEE *Documentation Required AND Based on Availability			
Time	*Fee	Additional Hours	Cleaning Deposit
1 Hour Min	\$ 25	\$ 25	NONE
3 Hours Max	\$ 75	Not Available	NONE

We **DO NOT** provide bases, lining, or lighting of field. **Ballfield breakdown hours:** 8 am, 9 am, 10 am, 11 am, 12 pm, 1 pm, 2 pm, 3 pm, 4 pm, 5 pm, 6 pm, 7 pm, and 8 pm

NON-RESIDENT FEE				
Group Size	*Fee	Additional Hours	Cleaning Deposit	Insurance
1 -- 50	\$ 120	\$ 30.00	\$ 250	Depends on type of event
51 -- 100	\$ 150	\$ 37.50	\$ 250	Depends on type of event
101 -- 150	\$ 180	\$ 45	\$ 250	Required
151 -- 199	\$ 210	\$ 52.50	\$ 250	Required
**200 -- 250	\$ 240	\$ 60	\$ 250	Required
**251 -- 300	\$ 270	\$ 67.50	\$ 250	Required
**301 -- 400	\$ 300	\$ 75	\$ 250	Required

ROBERT GROSS PARK NON-RESIDENT FEE				
Group Size	*Fee	Additional Hours	Cleaning Deposit	Insurance
1 -- 400	\$ 750	\$ 187.50	\$ 400	Required

NON-RESIDENT BMX BIKE/SKATE PARK RENTAL FEE 35 PEOPLE MAX				
Time	*Fee	Additional Hours	Cleaning Deposit	Availability
2 Hours Min	\$ 200	\$ 60	\$ 250	Sat 9am-12pm & 6pm-9pm Sun 9am-12pm
3 Hours Max	\$ 260	Not Available	\$ 250	

BALLFIELD NON-RESIDENT FEE * Based on Availability			
Time	*Fee	Additional Hours	Cleaning Deposit
1 Hour Min	\$ 50	\$ 50	NONE
3 Hours Max	\$ 150	Not Available	NONE

***A \$30.00 APPLICATION FEE WILL BE ADDED TO THE FEE PRICE **TRASH BIN FEE FOR GROUPS 200-400 \$93.57
*** MOONBOUNCE PERMIT FEE \$30.00 (STANDARD MOONBOUNCE SIZE 13X13 OR 15X15)**

**City of Burbank Parks and Recreation Department
2021-2022 PARK PERMIT FEE SCHEDULE
2 HOUR PERIOD RESERVATION PERIOD**

Updated: 5/25/2021

FACILITY RESERVATION

Olive and McCambridge RESIDENT FEE *Documentation Required

Group Size	*Fee	Additional Hours	Cleaning Deposit	Insurance
1--35	\$ 36	\$ 18	\$ 100	Depends on type of event

OLIVE ROOM #3, 4, & 5 Available Mon-Fri 9:15am-9:15pm Sat.9:15am-4pm Sun.1:15pm-4pm
MCCAMBRIDGE ROOM # 1 & 2 Available Mon-Fri 9:15am-9:15pm Sat.9:15am-4pm Sun.CLOSED

Olive Room #6 RESIDENT FEE *Documentation Required

Group Size	*Fee	Additional Hours	Cleaning Deposit	Insurance
1--35	\$ 50	\$ 25	\$ 100	Depends on type of event

Available Mon-Fri 9:15am-9:15pm Sat.9:15am-4pm Sun.1:15pm-4pm

McCambridge Room #4 RESIDENT FEE *Documentation Required

Group Size	*Fee	Additional Hours	Cleaning Deposit	Insurance
1--100	\$ 100	\$ 50	\$ 150	Depends on type of event

Available Mon-Fri 9:15am-9:15pm Sat.9:15am-4pm Sun.CLOSED

Ovrom Room A RESIDENT FEE *Documentation Required

Group Size	*Fee	Additional Hours	Cleaning Deposit	Insurance
1--60	\$ 200	\$ 100	\$ 150	Depends on type of event

Available Mon-Thurs. 9:15am-8:30pm Fri.9:15am-5:30pm Sat. 9:15am-12:30pm Sun. CLOSED **NO USE OF KITCHEN**

Ovrom Room B RESIDENT FEE *Documentation Required

Group Size	*Fee	Additional Hours	Cleaning Deposit	Insurance
1--50	\$ 200	\$ 100	\$ 100	Depends on type of event

Available Mon-Thurs. 9:15am-8:30pm Fri.9:15am-5:30pm Sat. 9:15am-12:30pm Sun. CLOSED **NO USE OF KITCHEN**

Ovrom Room A & B RESIDENT FEE *Documentation Required

Group Size	*Fee	Additional Hours	Cleaning Deposit	Insurance
1--150 Room A&B	\$ 300	\$ 150	\$ 350	Required

Available Mon-Thurs. 9:15am-8:30pm Fri.9:15am-5:30pm Sat. 9:15am-12:30pm Sun. CLOSED **NO USE OF KITCHEN**

Olive and McCambridge NON-RESIDENT FEE

Group Size	*Fee	Additional Hours	Cleaning Deposit	Insurance
1--35	\$ 54	\$ 27	\$ 150	Depends on type of event

Olive Room #6 NON-RESIDENT FEE

Group Size	*Fee	Additional Hours	Cleaning Deposit	Insurance
1--35	\$ 75	\$ 37.50	\$ 150	Depends on type of event

McCambridge Room #4 NON-RESIDENT FEE

Group Size	*Fee	Additional Hours	Cleaning Deposit	Insurance
1--100	\$ 150	\$ 75	\$ 200	Depends on type of event

Ovrom Room A NON-RESIDENT FEE

Group Size	*Fee	Additional Hours	Cleaning Deposit	Insurance
1--60	\$ 300	\$ 150	\$ 200	Depends on type of event

Ovrom Room B NON-RESIDENT FEE

Group Size	*Fee	Additional Hours	Cleaning Deposit	Insurance
1 -- 50	\$ 300	\$ 150	\$ 150	Depends on type of event

Ovrom Room A & B NON-RESIDENT FEE

Group Size	*Fee	Additional Hours	Cleaning Deposit	Insurance
1--150 Room A&B	\$ 450	\$ 225	\$ 400	Required

***A \$30.00 APPLICATION FEE WILL BE ADDED TO THE FEE PRICE**

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Verdugo Log Cabin RESIDENT FEE *Documentation Required				
Group Size	*Fee	Additional Hours	Cleaning Deposit	Insurance
1 -- 35	\$ 50	\$ 25	\$ 100	Depends on type of event

Based on Availibilty - Key must be picked up from Community Services Building.

Verdugo Lower Assembly RESIDENT FEE *Documentation Required				
Group Size	*Fee	Additional Hours	Cleaning Deposit	Insurance
1 -- 35	\$ 50	\$ 25	\$ 100	Depends on type of event

Verdugo Log Cabin NON-RESIDENT FEE				
Group Size	*Fee	Additional Hours	Cleaning Deposit	Insurance
1 -- 35	\$ 75	\$ 37.50	\$ 150	Depends on type of event

Verdugo Lower Assembly NON-RESIDENT FEE				
Group Size	*Fee	Additional Hours	Cleaning Deposit	Insurance
1 -- 35	\$ 75	\$ 37.50	\$ 150	Depends on type of event

Robert Gross Building RESIDENT FEE *Documentation Required				
Group Size	*Fee	Additional Hours	Cleaning Deposit	Insurance
1 -- 35	\$ 50	\$ 25	\$ 100	Depends on type of event

Based on Availibilty - Key must be picked up from Community Services Building.

Robert Gross Building NON-RESIDENT FEE				
Group Size	*Fee	Additional Hours	Cleaning Deposit	Insurance
1 -- 35	\$ 75	\$ 37.50	\$ 150	Depends on type of event

Maxam Recreation Building RESIDENT FEE *Documentation Required				
Group Size	*Fee	Additional Hours	Cleaning Deposit	Insurance
1 -- 35	\$ 50	\$ 25	\$ 100	Depends on type of event

Based on Availibilty - Key must be picked up from Community Services Building.

Maxam Recreation Building NON-RESIDENT FEE				
Group Size	*Fee	Additional Hours	Cleaning Deposit	Insurance
1 -- 35	\$ 75	\$ 37.50	\$ 150	Depends on type of event

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